

# Operations Manual

## Bulk Retail Facility for Kansas Certified Seed

Kansas Crop Improvement Association  
2000 Kimball Ave, Manhattan, KS 66502  
785-532-6118    kscrop.org    fax 785-532-6551

# Operations Manual - Bulk Retail Facility for Kansas Certified Seed

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## Can Your Facility Qualify as a Kansas Crop Improvement Association Bulk Retail Facility (BRF)?

Upon approval by the Kansas Crop Improvement Association (KCIA), a Bulk Retail Facility (BRF) may purchase certified seed in bulk from a certified seed producer for retail bulk sale through that facility. The Certified Class and the Registered Class (subject to licensing and marketing agreements) of seed may be sold by the Bulk Retail Facility. To purchase certified seed for resale A *Transfer or Resale of Kansas Certified Seed in Bulk* form is necessary and may be obtained from KCIA. A *Bulk Retail Sale Certificate*, or a certified label attached to an invoice (*Bulk Invoice Label*), **must** accompany each retail sale of certified seed. A resale is the purchase of eligible certified seed by the bulk retail facility. A retail sale is a sale by the bulk retail facility of eligible seed the end-user, the farmer.

Approval as a Bulk Retail Facility must be renewed on an annual basis. Adherence to the standards and procedures governing the movement of certified seed through a BRF will be given due attention by the KCIA when considering renewing BRF status for a facility. Separate application must be made for each physical location wishing to be considered as a BRF.

The following is required for approval as a Bulk Retail Facility:

- Dedicated bins and conveying equipment completely separate from any grain-handling equipment
- Equipment which can be properly cleaned
- A separate bin designed so that it cannot be contaminated by an outside source for each variety
- A separate, dedicated, unloader for each bin, or an approved self-cleaning conveyor system
- A method of labeling bins to prevent mis-identification
- A legal weigh-scale of sufficient capacity and with an up-to-date certificate of inspection either on the BRF site or at ready access to the BRF
- System of record keeping for retail sales which includes the purchaser, amount, date, and certification/lot number (inventory sheet)
- A \$250.00 fee per each new location. Annual renewal of compliant facilities is \$100.00.
- Mandatory training of all personnel at the “seed handling level” including administrative as well as yard personnel
- Compliance with all pertinent standards, procedures, and seed laws

As a purveyor of certified seed in Kansas, you will become part of a long history of seedsmen dedicated to providing quality seed of known origin and variety to Kansas producers. It is your responsibility to understand the standards and procedures involved in handling certified seed to insure that neither this reputation nor yours is tarnished.

You are welcome to contact our office with questions at 785-532-6118. Our office hours are 8-12 and 1-5 weekdays. Our fax number is 785-532-6551.

# **Kansas Crop Improvement Association Bulk Retail Facility Standards**

A Bulk Retail Facility is any location used for the retail sale of bulk seed within the boundaries of Kansas and is not owned or leased by a certification applicant. This facility can accept the certified class of seed for the purpose of reselling such seed in bulk directly to the end-user.

## **I. Application**

Any person or business located in the state of Kansas may make application for a Bulk Retail Facility. All applications must be made on forms provided by the KCIA office. Applications must be received by September 1 of each year. Varieties to be sold at each site shall be designated at the time of application. Substitution may be permitted at a later date.

## **II. Requirements**

### **A. Eligible seed**

Only the registered and certified classes of seed that has been certified by the Kansas Crop Improvement Association and is eligible for resale may be sold through the Bulk Retail Facility. The seed must have been purchased in accordance with KCIA Standards for the resale of bulk Certified Seed using the *Transfer or Resale of Kansas Certified Seed in Bulk* form.

### **B. Facilities**

1. A separate bin for each variety is required which cannot be contaminated from an outside source.
2. A separate bin unloading device is required for each variety. Each unloading device must be identified by the variety it is to handle. Belt conveyors of a self-cleaning design and servicing multiple bins will be considered for use by the Bulk Retail Facility, provided that all bins serviced by the conveyor are dedicated to Kansas Certified seed or are clean and empty during the period of certified seed sales activity or whenever Kansas Certified seed is present in any of the bins.
3. Legal scales must be available to adequately weigh the largest vehicle which might be used.

### **C. Records**

Complete up-to-date records must be kept which include purchaser, amount, date, certification/lot number and remaining inventory. Forms are available upon request from the KCIA office.

### **D. Designated representative**

An individual at each Bulk Retail Facility shall be designated as responsible for all records and activities that relate to the distribution of bulk certified seed from that site. The Bulk Retail Facility should contact the KCIA office to confirm eligibility of any seed for resale. The resale number will become the reseller's certification number for the lot of seed.

## **III. Sampling Recommendations**

- A. Samples from each bulk resale must be kept at the Bulk Retail Facility for at least one (1) year from the last date of sale for instate sales, and three (3) years for interstate sales according to state and federal laws.
- B. A one-pound representative sample should be taken from each truck as it is filling the bin. The sample should be labeled with certification/lot number and delivery number.
- C. A one-pound representative sample should be taken from each bulk sale. The sample should be labeled with certification/lot number and delivery number.

#### **IV. Inspections**

An initial scheduled inspection will be made within 14 days after application and prior to any delivery of seed for the purpose of establishing the suitability of facilities, personnel, etc. Once a location has been deemed suitable, no further inspection is required. KCIA may inspect (at its own cost) without advance notification any facility, records, personnel, etc. during regular business hours. The Bulk Approved Retail Facility applicant will be given notification should deficiencies be discovered during any inspection. Once deficiencies are corrected, the applicant must notify the KCIA to obtain permission for resumption of use. If an inspection is necessary, appropriate fees may be charged.

#### **V. Seed Returns**

Seed may not be returned from the end user to the Bulk Retail Facility.

#### **VI. Bin Replenishment**

Bins may be replenished at any time with eligible Certified seed of the same variety and crop year in accordance with KCIA Standards for the movement of bulk Certified seed. If a different variety is to be used, the bin and any filling and unloading devices must be thoroughly cleaned.

#### **VII. Reporting**

Seed Distribution and Inventory reports will be completed by each Bulk Retail Facility and sent to KCIA before December 15.

#### **VIII. Bulk Sale Certificates**

The Kansas Crop Improvement Association *Bulk Retail Sale Certificate*, or an official certification label attached to the seed invoice, must be given with each retail delivery of bulk certified seed. The Bulk Retail Facility must request *Bulk Retail Sale Certificates* and/or official labels directly from KCIA.

#### **IX. Applicant Responsibilities**

The applicant is responsible for meeting all pertinent requirements listed in the KCIA Standards and Procedures and maintaining the quality of the seed purchased for resale through the Bulk Retail Facility.

#### **X. Education**

It is the responsibility of the designated representatives at each Bulk Retail Facility to instruct all employees about the standards and procedures to be followed. Written instructions outlining delivery, sampling, and distributing procedures must be submitted with the application.

## Procedures for Bulk Retail Facilities

### Application to KCIA

1. Obtain application(s) for each facility from Kansas Crop Improvement Association (KCIA)
2. Submit application to KCIA by September 1 (two-week waiting period)
3. Clean facility for inspection (new facility sites or new bins at renewal site)
4. Contact KCIA to schedule facility inspection and educational meeting with all employees who will be involved in handling certified seed.

### Upon Receipt of a Favorable Inspection

1. Obtain inventory forms for record keeping, or develop your own that meets record-keeping requirements.
2. Order *Transfer or Resale of Kansas Certified Seed in Bulk* forms. This form is required for each originating purchase of seed of a certified seed lot. A *Declaration of Additional Purchase of Certified Seed for Resale* form may be used to purchase additional amounts of seed of the same certification number

### To Receive Ownership of Certified Seed for Retail Sale at Facility

1. **Seed must meet or exceed KCIA minimum standards for re-sale seed.** Verify eligibility of seed (from producer or KCIA) before you purchase it for resale. Ask the producer to see the *Certificate of Inspection* or the laboratory analysis for the seed lot being purchased. The field report can provide additional information on the seed.

The status of all the seed in your bin drops to the lowest status of any seed placed in that bin and could render your seed unsalable.

**Identifying eligible seed lots for resale (wholesale) purchase.** The Registered and Certified classes of wheat, oat, barley, soybeans, triticale, or rye may be moved in bulk. The Foundation class may not be resold. Cleanout protocols and operational guidelines of the facility must minimize risk of cross-contamination of varieties and crop kinds. Seed must meet or exceed the following minimum requirements: 99.00% purity; 90% germination; 0.01% other crop seed; 0.01% weed seed; 0.98% inert matter; No noxious weeds. All resale seed sold will be labeled with the above analysis.

When a certified producer completes certification on a seed lot, he/she receives from KCIA a *Certificate of Inspection* that identifies the seed lot by a certification number prefixed by a “D” number, (i.e. D03789). Once the seed lot, or a portion of that seed lot is sold to an approved reseller, the portion thus received is identified by a “resale or “9” number” (i.e. 90345). The “9” number will be the certification number used by the bulk retail facility to sell this seed. The “D” number remains with the original certifier and is **NOT** to be used by the bulk retail facility.

Options for reselling seed depend on the status of the seed purchased.

Seed purchased from the original certification applicant will have a “D” number. The certification applicant should be able to show you the Certificate of Inspection. This seed may be sold by you to a farmer, or may be sold by you to another reseller who may then only sell to the farmer.

Seed identified by a “9” number has already moved at least once via a resale. You must verify that the seed has only moved once or you will not be able to sell it even if you’ve paid for it. The person from whom you are purchasing the seed should be able to show you the *Transfer or Resale of Kansas Certified Seed in Bulk* form he/she used to receive the seed and this should list the “D” number. If it identifies the seed with a “9” number, it is ineligible for resale. Placing this seed in your bin will render all of the seed in that bin ineligible, and illegal to sale. If it is identified by a “D” number, then your

purchase will constitute the second and final resale allowed for the seed and you may only sell it to the farmer. Placing this seed in your bin renders all seed in the bin only eligible for retail sell to the farmer.

*Marketing or licensing agreements may restrict who may receive the Registered Class of some cultivars or there may not be an authorized Registered Class. The Bulk Retail Facility is responsible for the proper movement of all certified seed at its facility.*

2. The Bulk Retail Facility must maintain a 2 lb sample of each seed lot sold for one (1) year in-state or three (3) years interstate according to state and federal seed laws, respectively. Recommended, not required: Obtain representative samples of each load for own records. (2 lb sample usually sufficient).
3. Send completed and signed **Transfer or Resale of Kansas Certified Seed in Bulk** form (KCIA copy) to KCIA within five (5) business days of resale transaction. Record the date, certification number, resale number, and amount of seed received on the inventory sheet for that variety/bin.
4. Order **Bulk Retail Sale Certificates** and/or **Bulk Invoice Labels** from KCIA.

**Seed Certified by another state:** Contact KCIA prior to purchasing out of state seed for resale.

### **To Sell and Deliver Bulk Certified Seed to Customer**

1. By law, you must issue to customer a **Bulk Retail Sale Certificate**, or an official certification label (**Bulk Invoice Label**) attached to the seed invoice, for each sale at time of delivery/pick-up. The **Transfer or Resale of Kansas Certified Seed in Bulk** form number (“9” number) of the first load placed into the bin will be used as the certification number when labeling seed that is sold.

Seed should not leave the site without certification documentation.

If using **Bulk Invoice Labels** the invoice or scale ticket to which the label is attached must by Kansas Seed Law list the seller’s name and address; buyer’s name and address; certification number; class; variety name; weight sold, price per unit; basis for unit weight (i.e. \$/60# bu) total price; and date.

Obtain representative samples from each out-going load (recommendation only)

2. Record transaction on the **Bin Inventory Sheet**
3. Submit inventory reports and copies of **Bulk Retail Sale Certificates** to KCIA by December 15.

## Errors to Avoid

The Bulk Retail Facility is responsible for ensuring that all applicable standards and procedures set forth by Kansas Crop Improvement Association, and all pertinent regulations set forth by state and federal seed laws, are adhered to. Below are some mistakes that are to be avoided.

☞ **Do not** purchase seed for resale without using a *Transfer or Resale of Kansas Certified Seed in Bulk* , or a *Declaration of Additional Purchase of Certified Seed for Resale* form, if appropriate.

Each originating purchase of certified seed of a specific certified seed lot for resale must utilize a *Transfer or Resale of Kansas Certified Seed in Bulk* form. If additional seed of the same seed lot (same certification number) is desired, then the *Declaration of Additional Purchase of Certified Seed for Resale* may be used. Return resale documents or declarations to KCIA immediately.

☞ **Do not** purchase seed for resale that has not completed certification. Seed has not completed certification until it has received a *Certificate of Inspection* from KCIA. Ask to see the form, or check with KCIA.

☞ **Do not** purchase seed for resale that has exceeded the maximum number of resales allowed for that seed.

The maximum number of times seed may move is:

1. Grower to 1<sup>st</sup> reseller,
2. 1<sup>st</sup> reseller to 2<sup>nd</sup> reseller,
3. 2<sup>nd</sup> reseller to farmer (terminal sale).

Seed may move a maximum of three (3) times.

☞ **Do not** sell seed using the original certification applicant's certification number. Your certification number is the "9" number (i.e. 90686 with the transaction year, i.e. "05" placed in front of it: "05-90686"). The certification number used by the original applicant to sell you the seed (i.e. "D022222") remains with the original applicant.

☞ **Do not** return seed that has been sold to the bin. Once seed is delivered to the end-user, it is no longer a class of certified seed. Returning such seed to the bin will render the entire contents uncertified and unsalable.

☞ **Do not** fail to issue an appropriate Bulk Retail Sale Certificate or certified bulk invoice label with every load. State and Federal seed law, and KCIA standards, require that all seed be appropriately labeled. Make sure that you use the appropriate certification number, and that all information, including date of testing, weight, class, variety, and crop is complete and accurate.

☞ **Do not** forget to keep your inventory sheet and other records up to date and to submit them to KCIA before the deadline, December 15, of the year of activity. The inventory sheet must show the re-sale number of each load placed in that bin, as well as the running total, even though you may be issuing labels using a "certified bin number".

☞ **Do not** hesitate to contact KCIA regarding questions you may have.



# Plant Variety Protection (PVP)

## Labeling Requirements for PVP Varieties

With the 1994 changes in the Plant Variety Protection (PVP) Act, getting the proper PVP statement(s) with the appropriate varieties has become more difficult. For those varieties that received certificates of protection prior to April 3, 1995, the requirement and statements remain the same. For those varieties applied for but without certificates before April 3, 1995, the requirements are unchanged unless the application was withdrawn and resubmitted after this date.

Use this set of statements for varieties pending or protected prior to April 3, 1995:

1. Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For.
2. Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For Specifying That Seed Of This Variety Is To Be Sold By Variety Name Only As A Class Of Certified Seed.
3. Unauthorized Propagation Prohibited - U.S. Protected Variety.
4. Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety.

For those varieties protected after April 3, 1995, these statements are to be used:

5. Unauthorized Propagation Prohibited - U.S. Protected Variety - 1994 PVPA.
6. Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety - 1994 PVPA.

As stated previously, the PVP Act requires all sellers to inform the buyer if a variety is protected and if it may only be sold as a class of certified seed (Title V option). The Act does not specify how this must be accomplished, but does state that by including the appropriate statement on the label, this requirement is satisfied. However, KCIA certification standards require that the PVP statement be present on the label.

To meet PVP labeling requirements the "PVP Level" may be indicated on the label with the following "legend" on the bag:

### PVP LEVEL (Legend)

0. Not a Protected Variety.
1. Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For.
2. Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For Specifying That Seed Of This Variety Is To Be Sold By Variety Name Only As A Class Of Certified Seed.
3. Unauthorized Propagation Prohibited - U.S. Protected Variety.
4. Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety.
5. Unauthorized Propagation Prohibited - U.S. Protected Variety - 1994 PVPA.
6. Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety - 1994 PVPA.



**INSTRUCTIONS TO APPLICANT- Print clearly and legibly**

A. Fill out upper portion of this form COMPLETELY and ACCURATELY.  
 -Complete address, legals, directions and phone numbers of Applicant  
 -Diagram field on map (map = 1 section, 1/4 = 160 acres) including ditches, waterways, etc., give legal description of field and clear directions including road names, landmarks, which side of road or lane, etc. **"Call for directions" is not acceptable.**  
 -Field name or ID, variety, class being produced, seed source # (certification number), seed class planted, previous crop, acres, planting date. **If seed was purchased, attach seed tag or bulk sales certificate.**

B. Return original and yellow copy to KCIA before filing deadline to avoid late charges.

**Field Name or ID:** Murphy's Back 40

**Variety:** 2137 **Acres:** 120

**Class being produced (circle):** Fnd Reg Cert QA

**Seed Source #:** DOXXXXX (attach seed tag or bulk certificate)

**Seed class planted (circle):** Fnd Reg Cert QA

**Planting Date:** 9-28-02

**Previous Crop / Variety** CORN

**APPLICANT:**

JOE SEEDGROWER  
 123 ELM STREET  
 SOMEWHERE, KS 12345

**Phone 1:** XXX-XXX-XXXX

**Phone 2:** XXX-XXX-XXXX

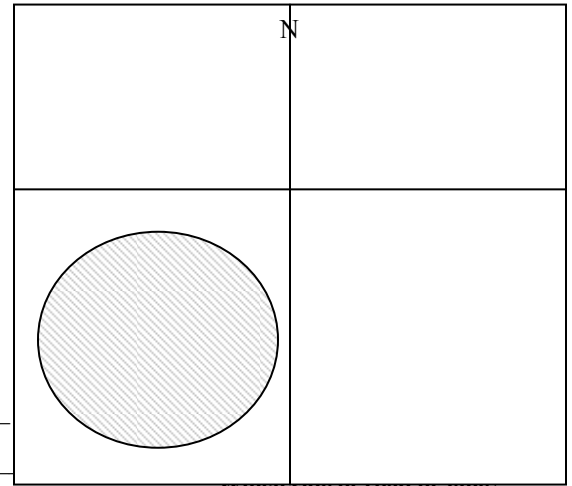
**Distance and Direction of residence from nearest town --**

**Legal description of residence or business**

**Qtr.** NW **Sec.** XX **Twp.** XX **Range.** XX **Co.** X

**Field legal description: Qtr.** SE **Sec.** XX **Twp.** XX **Range.** XX **Co.** X

**Distance and direction of field from nearest town** 2 S and 1E of nowhere



**Does KCIA need to contact the contract grower prior to inspection?** **NO**  **YES**

**Contract Grower** \_\_\_\_\_ **Phone 1** \_\_\_\_\_ **Phone 2** \_\_\_\_\_

-----DO NOT WRITE BELOW THIS LINE: (KCIA use only)-----

**Isolation:** N:  S:  E:  W:  **Maturity:** hard dough **Estimated Yield (Bu.):** 45

**Off-types** red chaffed plants Trace

**Variants** talls within tolerance

	Pts/count	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total	
<b>Red chaff</b>	<b>1000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>												<b>1/10000</b>

0 = none, 1 = Trace, 9 = Very Heavy.

**Prohibited Weeds** **How Controlled**

Bur Ragweed \_\_\_\_\_  
 Canada Thistle \_\_\_\_\_  
 Field Bindweed \_\_\_\_\_  
 Hoary Cress \_\_\_\_\_  
 Johnsongrass \_\_\_\_\_  
 Leafy Spurge \_\_\_\_\_  
 Musk Thistle \_\_\_\_\_  
 Quackgrass \_\_\_\_\_  
 Russian Knapweed \_\_\_\_\_  
 *Sorghum alnum* \_\_\_\_\_

**Objectionable Weeds**

Cheat and/or Chess \_\_\_\_\_  
 Downy Brome \_\_\_\_\_  
 Dock (*Rumex spp.*) \_\_\_\_\_  
 Hairy Vetch \_\_\_\_\_  
 Hedge Bindweed \_\_\_\_\_  
 Jointed Goatgrass \_\_\_\_\_

**Other Weeds** \_\_\_\_\_

**Other Crops**

Wheat  Oats  Rye  Triticale  Barley

**Diseases**

Common Bunt \_\_\_\_\_  
 Loose Smut \_\_\_\_\_

**Insects**

Hessian Fly \_\_\_\_\_

**Damage**

Lodging (%) \_\_\_\_\_

**Recommendation** PASSED/CSI **REJECTED** **DEFERRED** **PASSED-QA**

**Remarks:** downy brome mostly along edge of northeast part of field

Inspector's Signature Ima Inspector

Date 6-21-03





**Seed Analysis Report**  
**Kansas Crop Improvement Association**

2000 Kimball Avenue  
 Manhattan, Kansas 66502  
 Phone (785) 532-6118  
 Fax (785) 532-6551

Sample Number <b>K-03-1558</b>
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Report Date: 7/18/2003

Variety / Kind: 2137 Wheat

Lot Number:

Cert. Class: Certified

Seed Enhancements:

Field #: A11111

Cert. #: D22222
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**JOE SEEDGROWER**  
 123 ELM ST  
 SOMEWHERE, KS 12345

Test(s) Requested: Deluxe Cert. Package

Total Charge  
**\$36.00**

Purity Analysis		Germination Analysis		Other Tests	
Work Wt.	100.0000 grams	%	Germ. %	Hard/Dorm. %	Moisture: 11.6 %
Wheat		99.65	94	0	Test Weight: 63.6 pounds / bushel
					Seed Count: 14678 seeds / pound
					TKW: 30.9 grams
					Protein: 13.6 %
					Screenings: (6/64) 80.2 %
					(5/64) 19.5 %
					(<5/64) 0.3 %
					Karnal Bunt: Negative
Inert Matter		0.35	Test Date: 7/14/2003		Weight of Submitted Sample 5448 g.
Other Crop		0.00			
Weed Seed		0.00			
Other Crop Seeds	# / pound	Common Weed Seeds	# / pound	Noxious Weed Contaminants	
<u>None Found</u>		<u>None Found</u>		Nox. Wt. 4540.00 grams	# / pound
				<u>None Found</u>	
<b>Comments:</b>					
Certification Status: PASSED- This lot of seed is considered to have met the seed analysis requirements of certification.					
A portion of this sample was submitted to the Kansas Dept. of Ag. for Karnal Bunt testing.					
Carbon Copy to:					

Tests were conducted according to Association of Official Seed Analysts rules where applicable. Unless otherwise stated, all other analysis were performed according to generally accepted practices. Kansas Crop Improvement Association (KCIA) warrants only that the analysis report is accurate for the sample as it was submitted to the laboratory. Unless otherwise stated, KCIA makes no claim as to the accuracy of the variety. KCIA makes no statement of fitness for any purpose of the seed represented by this analysis.

Eric Fabrizius, Seed Laboratory Manager

Pam Steinmeyer, RST #95

Certification No.

D22222



### CERTIFICATE OF INSPECTION

**Kansas Crop Improvement Association**

2000 Kimball Ave., Manhattan, KS 66502

Issued to: JOE SEEDGROWER SOMEWHERE, KS

Class, Variety and Crop: Certified 2137 Wheat

Field Number(s) A11111

Lab Number(s) K-03-1558

Purity	99.65 %	Germination	94 %	Amount	<b>4200 bushels</b>
Inert	0.35 %	Hard/Dormant Seed	0 %	Lot Number	
Other Crop Seed	0.00 %	Date Tested	7/14/03	Karnal Bunt	Negative
Weed Seed	0.00 %	Test Weight	63.6 #/bu	KB Test Number	21152
Noxious Weed Seed	NONE	Origin	Kansas		

Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety - 1994 PVPA. (PVP Level - 6)

*This is to certify that the field(s) from which this seed was produced and a sample of the described seed lot has been examined by the Kansas Crop Improvement Association and found to be equal to or above the minimum requirements for certification. This certificate expires nine (9) months after the date tested indicated above.*



Date 1/19/06

*Daryl Stout*  
Executive Director

### Conditioning Record

Date	Seed Conditioned	Cleanout	Amount after Cleaning	Total Cleaned to date	Conditioners Signature
7/11/03	4500	300	4200	4200	JOE SEEDGROWER
<i>No additional amounts may be conditioned and added to this lot.</i>					
<b>Totals</b>					

NOT VALID FOR  
OUT-OF-STATE SEED

**Transfer or Resale of Kansas Certified Seed in Bulk** Serial Number 0686

Kansas Crop Improvement Association, 2000 Kimball Ave., Manhattan, KS 66502  
Phone 785-532-6118 kscrop@kansas.net Fax 785-532-6551

Producer/Seller

Name Joe Seedgrower  
Address Somewhere, KS

Buyer

Name Bulk Retail, Inc  
Address Somewhere, KS

Class: <input type="checkbox"/> Registered <input checked="" type="checkbox"/> Certified	Variety <u>2137</u>	Crop/Kind <u>Wheat</u>	<input type="checkbox"/> Treated <input checked="" type="checkbox"/> Untreated	Origin: <u>Kansas</u>	Net Weight (lbs) <u>90,000</u>
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**Plant Variety Protection** (check only one)

- 0- Not a Protected Variety
- 1- Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For
- 2- Unauthorized Propagation Prohibited - U.S. Variety Protection Applied For Specifying Seed Of This Variety Is To Be Sold By Variety Name Only As A Class Of Certified Seed
- 3- Unauthorized Propagation Prohibited - U.S. Protected Variety
- 4- Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.W. Protected Variety
- 5- Unauthorized Propagation Prohibited - U.S. Protected Variety - 1994 PVPA
- 6- Unauthorized Propagation Prohibited - To Be Sold By Variety Name Only As A Class Of Certified Seed - U.S. Protected Variety - 1994 PVPA

Container Condition:  Clean  Contaminated  Unknown Comment: buyer's truck

**TYPE OF REASSIGNMENT** (check only one)

**TRANSFER** of bulk certifiable seed from original applicant **Field No.(s) A** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, to a KCIA Category I Approved Conditioner who **MUST** condition the seed and complete certification prior to resale or retail sale of the seed. A **Transfer Kit is required**. Label the transfer kit and sample bags, and final CSI sample(s) 8 0686. **Submit Transfer Kit with sample and KCIA copy within 5 business days.**



**1<sup>st</sup> RESALE** movement of bulk registered or certified class seed from original applicant to a KCIA approved resaler who can label the seed for resale or retail sale. This seed lot has been certified as **Certification No. D 22222**. Seller guarantees label analysis: Pure Seed 99.00%; Inert Matter 0.98%; Weed Seed 0.01%; Other Crop Seed 0.01%; Germination 90%; No Kansas noxious weed seeds; Test month/year 7/03. Buyer assumes responsibility to properly market this seed lot as **Resale Certification No. 9 0686**. **Submit KCIA copy within 5 business days.**



**2<sup>nd</sup> RESALE** movement of bulk registered or certified class seed to a KCIA approved resaler who **MUST** label this seed for **RETAIL SALE ONLY**. This seed lot has previously moved as **Resale Certification No.** \_\_\_\_\_. Seller guarantees label analysis: Pure Seed 99.00%; Inert Matter 0.98%; Weed Seed 0.01%; Other Crop Seed 0.01%; Germination 90%; No Kansas noxious weed seeds; Test month/year \_\_\_\_\_. Buyer assumes responsibility to properly market this seed lot under **Resale Certification No. 9 0686**. **Submit KCIA copy within 5 business days.**



**Additional Comments/Information:**

1500 bu, trucker signed

*The seller warrants only that the seed complies with all applicable Kansas certification standards and is limited as labeled above; gives no warranty, expressed or implied as to productiveness of this seed and will not be responsible for the resultant crop in any way. It is mutually agreed that liability is limited to the purchase price of the seed. The buyer agrees that this certificate is evidence of the seed transaction stated and assumes all responsibility to maintain the integrity of the seed.*

Date 9-3-03 Signature J. Seedgrower Seller Signature Vincent Spies Buyer

Copy Distribution: White: KCIA Yellow: Buyer Pink: Seller

Kansas Crop Improvement Association makes no warranty of any kind, expressly or implied, including merchantability or fitness for purpose, or otherwise, which extends beyond the certification that the seed inspected met the regulations of the agency. **This certificate is void if not dated within nine months of the "Date Tested" shown above.**

# THE KANSAS CROP IMPROVEMENT ASSOCIATION

## Declaration of Additional Purchase of Certified Seed for Re-Sale

### To be Completed by Grower:

SEED DESCRIPTION: Certified 2137 Wheat  
Class Variety Crop

Certification # D22222

I have sold additional 2000 bus. (approx.) of the above described lot to the Seed Re-Saler listed on this report. I understand that I am still liable for the varietal purity of this lot to the extent indicated by the representative sample previously taken and sent to the KCIA office.

Date 9-10-03 Signature J. Seedgrower

### To be Completed by Seed Re-Saler:

Seed Re-Saler Name: Bulk Retail, Inc

It is understood that the seed described above is from the same lot as I previously purchased and is represented by **Transfer or Resale of Kansas Certified Seed in Bulk** form number 90686. It is my responsibility to see that all necessary forms are to be completed and sent to the KCIA office as well as pay all fees that may be incurred in the completion of certification.

Date 9-10-03 Signature Bulk Retail

# KANSAS CERTIFIED SEED

## BULK RETAIL SALE CERTIFICATE

The rules of The Kansas Crop Improvement Association provide that the registered and certified class of **WHEAT, OATS, BARLEY, RYE and SOYBEANS** may be sold in bulk and certification retained. The certification of the seed designated below will be void if this seed is resold.

Labeled By <u>Bulk Retail Inc, Somewhere, KS</u>		
Class, Variety, & Crop <u>Certified 2137 Wheat</u>		
Purity	<u>99.0</u> %	Germination <u>90.0</u> %
Inert	<u>0.98</u> %	Hard seed <u>0</u> %
Other Crop Seed	<u>0.01</u> %	Certification No. <u>03-90686</u>
Weed Seed	<u>0.01</u> %	Date Tested <u>7-03</u>
Noxious Weeds	<u>NONE</u>	AMOUNT <u>900</u> [ <input checked="" type="checkbox"/> ] bushels
This seed is: [ <input type="checkbox"/> ] TREATED		ORIGIN: <u>Kansas</u>
[ <input checked="" type="checkbox"/> ] UNTREATED		

Check all appropriate boxes.

0  Not a Protected Variety  
1  Unauthorized Propagation Prohibited – U.S. Variety Protection Applied For.  
2  Unauthorized Propagation Prohibited – U.S. Variety Protection Applied For Specifying That Seed Of This Variety Is To Be Sold Variety Name Only As A Class Of Certified Seed  
3  Unauthorized Propagation Prohibited – U.S. Protected Variety  
4  Unauthorized Propagation Prohibited – To Be Sold By Variety Name Only As A Class Of Certified Seed – U.S. Protected Variety  
5  Unauthorized Propagation Prohibited – U.S. Protected Variety - 1994 PVPA  
6  Unauthorized Propagation Prohibited – To Be Sold By Variety Name Only As a Class Of Certified Seed - U.S. Protected Variety 1994 PVPA –

Sold To Gary Glumebloch Somewhere, Ks

name address

Condition of container in which this seed was placed: [] clean  
[] contaminated  
[] unknown

Comment Inspected truck before loading

The seller gives no warranty, expressed or implied as to productiveness of this seed and will not be responsible for the crop in any way. Liability is limited to the purchase price of the seed.

By signing below, I agree that this Certificate is evidence of the seed transaction stated.

Date 10-13-03 Signed Bulk Retail Signed Hank Hired hand

Seller Buyer or Buyer's Agent

The Kansas Crop Improvement Association makes no warranty of any kind, expressly or implied, including merchantability or fitness for purpose, or otherwise, which extends beyond the certification that the seed inspected met the regulations of the agency. *This certificate is void if not dated within nine months of the "Date Tested" shown above.*

Original(top) copy to buyer  
Second copy to KCIA Office  
Yellow copy to seller



# Invoice

**Bulk Retail Inc** 889 Main St, Somewhere, KS 12345 785-555-5555

DATE

INVOICE NUMBER

9-10-03

1234567

BILL TO:

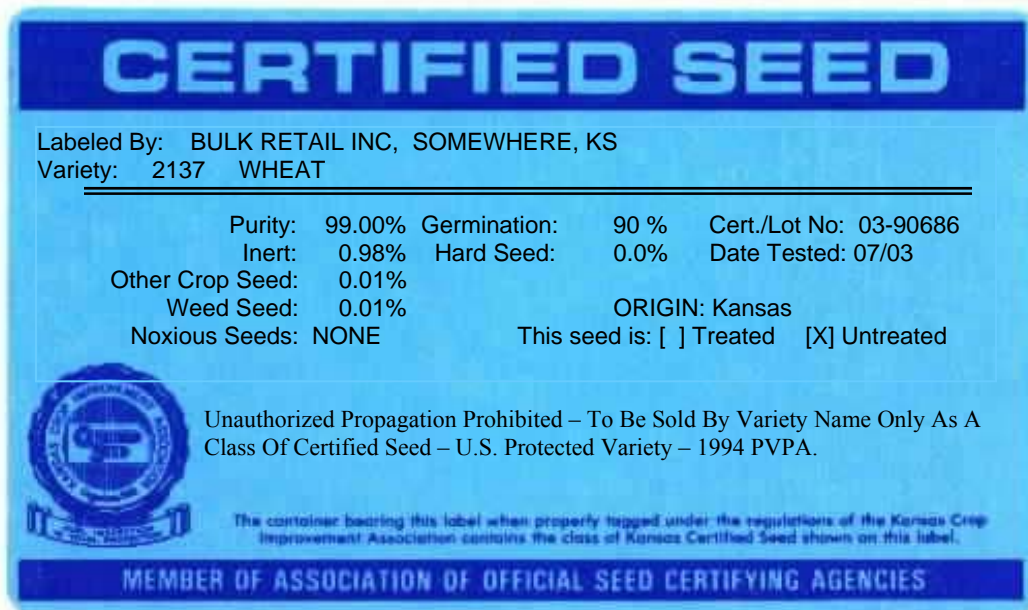
SHIP TO:

WILLIE WHEATSPIKE  
15892 ABBEY ROAD  
FOXTAIL, KS 66589

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
36,000 LBS		600 bu CERTIFIED 2137 wheat #03-90686	6.50/60 lb.	3,900
			TOTAL	\$3,900

Received by     *Jacob Wheatspike*    

*(self-adhesive label attached to front of invoice)*



**Standard Seedman's Disclaimer:** The seller warrants to the extent of the purchase price that seeds sold are as described on the label within recognized tolerances. Seller gives no other or further warranty, expressed or implied.

*Thanks for your patronage!*

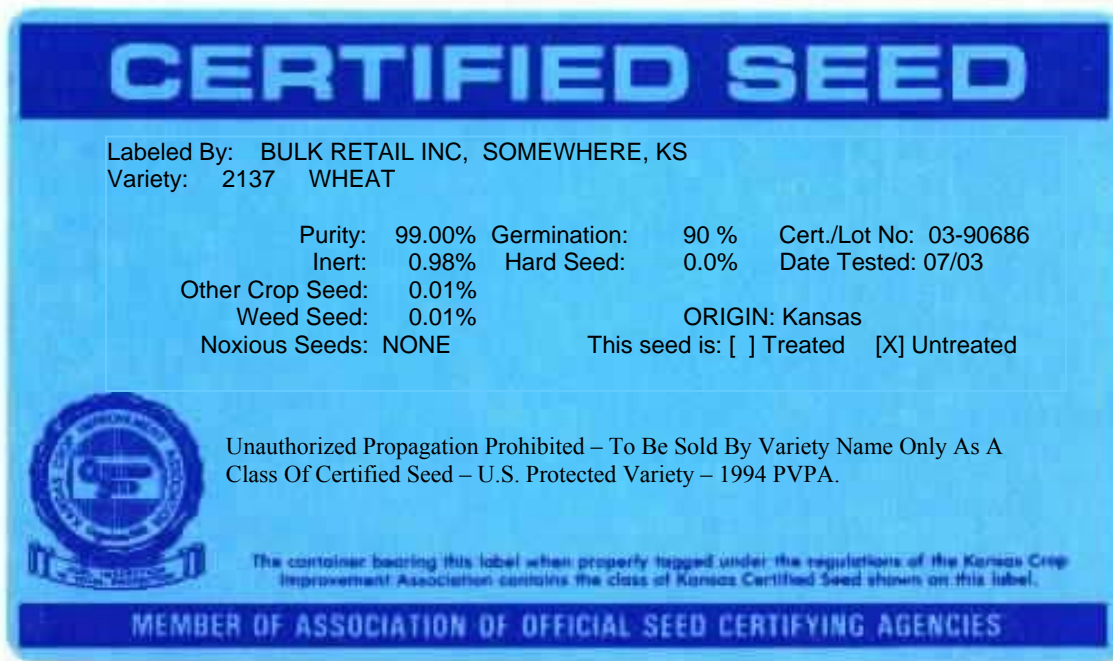


If a scale ticket with a certified label attached will be used as the label (bulk invoice label) for a bulk sale of certified seed, the ticket must, by Kansas seed law, contain all the information shown in the sample below. Seller may wish to include the standard seedman's waiver.

## FRONT OF SCALE TICKET

SCALE TICKET	Bulk Retail, Inc. Somewhere, KS	No. 12345
Commodity <u>SEED WHEAT</u>	Date <u>9-28-03</u>	
Account of <u>Joe Seedgrower, Somewhere, KS</u>		
Remarks <u>Certified 2137 Wheat Cert# 03-90686</u>		
_____		
20,000 lbs. Gross	Test _____	Grade _____
12,500 lb. Tare	Moisture _____	
_____ 7,500 Total	Sold Price <u>\$812.50</u> (\$6.50/60# bu)	
_____ Net	Driver <u>Hank Hiredhand</u>	On. <input type="checkbox"/> Off <input checked="" type="checkbox"/>
_____ 125 Net Bu.	Weigher <u>Emma Employee</u>	
CUSTOMER COPY		

## ATTACHED TO BACK (SELF-ADHESIVE)



## Bulk Retail Facility Bin Inventory Sheet

Company Bulk Retail Inc

Location Somewhere, KS

Bin Identification #2

Variety Certified 2137 Wheat

\*Certification Number assigned to Bin for labeling "9" number of first re-sale seed placed in this bin) 03-90686

Date	KCIA Cert #	Purchased From	Re-Sale Cert #	Sold To	Bushels	Balance
9-3-03	D22222	J. SEEDGROWER	03-90686	IN	1500	1500
9-8-03				PETE PRODUCER	1000	500
9-10-03	D22222	J. SEEDGROWER	03-90686	IN	2000	2500
9-10-03				WILLIE WHEATSPIKE	600	1900
9-13-03				GERALDINE GLUTEN	800	1100
9-16-03	D55555	CECIL CERTIFIER	03-90754	IN	2000	3100
9-18-03				BILL BIGFARMER	3000	100
9-20-03	D78210	J. SEEDGROWER	03-90691	IN	3500	3600
10-13-03				GARY GLUMEBLOTCH	600	3000
10-15-03				HENRIETTA HAILSTONE	900	2100
10-17-03				HUGH HIYIELD	600	1500
10-22-03				FRANK FARMMANAGER	1400	100
12-15-03				DUMPED	100	0

\* For labeling purposes, the "9" number of the certificate used to received the first seed placed in the bin may be used as the "certified bin number" and may be used as the certification number when ordering labels from KCIA to use for all sales of the stated variety from this bin for the current year. However, the inventory must show all actual re-sale numbers and information pertaining to each addition of seed to the bin.

